2018 ARC Summer Internship Opportunities

WHEN: Approximately 10 weeks, May-September 2018, start and end dates are flexible. The work schedule will be Monday – Friday during regular business hours.

WHERE: Atwood Resource Center at the Anchorage Museum in beautiful downtown Anchorage, Alaska.

WHAT: The Atwood Resource Center is seeking two (2) enthusiastic applicants for this year’s Summer Internships. These positions are funded by the Cook Inlet Historical Society and the Anchorage Museum Association. Opportunities and training may include assisting with library and archival work; including processing and describing photograph collections, creating finding aids and reference services, and will include research and work on the Alaska Railroad Collection. Each recipient will receive a stipend of $3,000. Housing, benefits and transportation are not provided.

WHO: Applicants must be at least 18, must be computer literate, and should be a current student or a recent graduate in Library and Information Science, Museum Studies, History or related field. Previous experience with historical photographs, Alaskan history and/or special collections research a plus.

HOW TO APPLY:

Please send a completed application with a resume and a letter describing your interest in the position, to Human Resources, Anchorage Museum at Rasmuson Center, 625 C Street, Anchorage, AK, 99501; Applications can be found on our website at (www.anchagemuseum.org/about-us/employment). Please note background checks will be required for successful applicant. All cover letters and resumes must be accompanied by a completed application.

DEADLINE: Friday, April 13th, 2018